



**CESAR CHAVEZ
STUDENT CENTER**
San Francisco State University

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STUDENT CENTER GOVERNING BOARD
September 4, 2008

The Student Center Governing Board at San Francisco State University held a meeting on **Thursday, September 4, 2008 at 9:30 a.m. in the Delmy Rodriguez Room.**

<u>Members Present</u>		<u>Members Absent</u>	
Lily Cortez	Guy Dalpe	Linda Buckley	Will Flowers
Derek Aitken	Raul Amaya	Nathalie Granados	
Kit Bomar	Sam Brown		
Jackie Husary	Sokhom Mao		
Darlington Nwaokoro	John Saadeh		
Don Scoble	Rebecca Toporek		
<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>	
Neha Shah			

Recording Secretary: Lori Hostetter
Minutes prepared by: Lori Hostetter and Natalie Christou

- i. The meeting was called to order by Cortez at 9:35 a.m.**
- ii. Agenda for the meeting of September 04, 2008. Approved as amended.**
 - **Remove item I-2 Vacant Alumni Position.**
- iii. Minutes from the meeting of July 31, 2008. Approved as amended.**
 - **Remove Toporek “who could...” from page 4.**
- iv. Public Comment**

I. Chair’s Report

Cortez reported that the Mid-Year Retreat was well attended and the Board had a productive discussion. She added that the notes from the retreat would be distributed shortly.

II. Electronic Voting

Dalpe stated that the Student Center has an opportunity to use a web based polling system for the upcoming student election. He noted that this service would be provided by AS, as they have this system set up and have already put it to use. He added that there could be a cost to set up the

system for the election, which would be around \$1000. He asked if the Board members were interested in this polling system.

Saadeh asked if there would still be traditional paper ballots in use as well.

Dalpe replied in the affirmative, stating that there would be three days of polling and the electronic voting.

Mao asked how it would be ensured that students would not be voting twice on the electronic polls. He asked if there would be a tracking system.

Amaya agreed that this would be a concern, and noted that there had been problems with the system for AS. Informed the members that to get into the system all you needed was a last name and student ID number for log in, and a large number of students went on the site and did not vote. Students had claimed that the system was confusing to use and that they had to figure out multiple steps on their own to process their vote. Added that it was one of the lowest turnouts for voting.

Bomar stated that electronic voting is only an option to reach more students, and it was not going to ensure getting more votes. He added that there was some disappointment with AS in terms of numbers for voting. Apparently it had been assumed that the electronic information would be sufficient for the voters, and campaigning had not been as prominent in that election. He emphasized that for this election whoever is running should be encouraged to campaign as much as possible.

Saadeh agreed, emphasizing that campaigning needs to be done, and added that more advertising about the electronic polls would be a good idea as well.

Cortez expressed her opinion that the candidates decision to campaign is out of the Board's power to control. She stated her concern lay with the turnout of AS voters, but she added that the more AS continues to use this system then the more experience the Board has to learn from.

Sam Brown entered at 9:48 a.m.

Nwaokoro expressed his opinion that both options should be made available to the voters, to make sure that students can vote on their own time and from convenient locations.

Husary asked how many students had logged in and did not vote because they couldn't use the system.

Amaya replied that AS had not provided that information.

Aitken pointed out that students may have thought they voted, but didn't because of the faulty system.

Nwaokoro asked if there was a way the Board could set up instructions for students to follow for voting online.

Mao suggested having a confirmation page during the voting so that the students would know that their vote was going through.

Husary mentioned that one had been set up.

Cortez indicated that the Board elections might be easier to set up because we don't have as many candidates.

Dalpe cautioned the Board that if this item is tabled and this is decide upon at the next meeting, staff might not have enough time to get this set up because there is a lot of coordination that must happen in order to ensure that the system will work properly.

Amaya suggested that the Board could move forward with research and set up, then have a final approval next meeting.

Brown asked if the results of the election could be changed or manipulated through the online system.

Dalpe stated that is a person could get a list of student ID's and names that person could get into system and vote for them. He noted that there is also group voting going on that came through from one of the colleges using this system and a couple hundred votes came through one computer. The concern there is that there is not way to ensure individual privacy while they are voting.

Neha Shah entered at 9:56 a.m.

Bomar stated that should be a low concern because of the amount of security the groups would have to breach. He noted that the electronic election would not ensure broad participation, but it is a positive thing if even a few more students would vote. The campus newspaper doesn't cover this item very well despite attempts to link up with them. He explained that he was in one of the test group that was showing people the system and he didn't have any trouble with it, making him unsure as to why so many students logged in but didn't actually vote.

Motion to approve the electronic voting system for the 2008 SCGB elections. Moved by Aitken. Seconded by Husary.

Motion to amend the current motion to be to approve the electronic voting system in addition to the regular paper ballot system, for the 2008 SCGB Elections, provided the Board can solve the issue of duplicate ballots.

1 nay.

Motion passed.

III. Polling Station

Motion to approve to maintain one polling station located in the Student Center for the 2008 SCGB elections. Moved by Nwaokoro. Seconded by Brown.

No nays.
Motion passed.

IV. 2008 Governing Board Elections Packet (A)

The Board reviewed the 2008 Governing Board Elections packet, noting a few changes to the document which were:

- pages 20 and 21 to correct errors*
- pages 20-23, add the electronic voting information that AS used in order to keep the instructions and information consistent. –*
- page 23 add another number detailing that voting will be by A) electronic and B) ballot voting and C) polling places*
- pages 15-16, add an integrity clause for candidates*

Amaya stated the concern would still be with duplicate information or that someone could use the student ID numbers, like the petition sheet candidates must get which include names and student ID numbers.

Aitken suggested that random checks should be done with the petition sheets to see if votes are one sheet are also coming in repetitiously from the same computer, and if the results show that is the case, then that would be an indication of voter fraud.

Bomar asked if the duplicate voting issue was a problem with the AS elections.

Amaya responded that the system was used for the first time and AS didn't know what to expect, but are more aware of what the problems with the system are.

Toporek stated that it would be good to inform students and the campus community of the Board's intention to ensure accurate polling and vote counting.

Motion to approve the 2008 SCGB Election packet with noted changes. Moved by Husary. Seconded by Scoble.

No nays.
Motion passed.

V. 40th Anniversary Commemoration of '68 San Francisco State University Strike (A)

Mao asked what the total cost of the event would be including staff and the room charges.

Dalpe summarized that this event would consist of many reservations over a period from Wednesday through Saturday and would normally be charged a rental rate of \$7,200. He stated that because this is a University event, the CCSC gives a 66% discount, which would make the cost of the room rental \$2,248, and additionally, there are staff costs of \$4,012. He stated that the University is asking for consideration of \$6,460 for this event.

Scoble asked how much the Student Center could afford and if a cap amount for funds allocated for this event was needed or if the Center could support this event in its entirety.

Dalpe replied that these funds would be a revenue stream for the Student Center, however that income was not considered in the revenue report, therefore there would not be an impact on the budget if the Board waived the costs, except for the cost of \$1500 for additional staff on Saturday, which the budget can accommodate.

Scoble emphasized that the Board should give support to such an important an event for the entire campus community.

Motion to approve the request from Dean Montiero for the 40th anniversary Commemoration of '68 San Francisco State University Strike celebration to supply the facilities and support thereof. Moved by Scoble. Seconded by Brown.

Toporek added that this event would be a benefit to the Vendors in the building and that this is a great, historic event for the CCSC to be involved in.

Dalpe mentioned that the CCSC would be co-sponsoring this event and would be planning programs for the event as well.

No nays.

Motion passed.

Scoble stressed that Board members have to be actively committed to doing a program for this event. He mentioned that the program should represent the CCSC as it is today.

Dalpe stated that the idea was to try and link the dream of student governance from 40 years ago to all of the things that the Student Center has accomplished today.

Motion to create a committee to discuss and propose a plan for a CCSC event and to make a presentation to the Board with the interested members being: Toporek, Saadeh, and Brown.

Moved Toporek. Seconded by Brown.

No nays.

Motion passed.

VI. Committee Reports

Audit Committee

Bomar reported that the financial report should be completed by end of September and that will include an inventory of risk assessment and the audit itself.

Vendor Services Committee

Shah reported that the request for proposals to fill the current open vendor space deadline has pushed back until September 19th. She added that the Vendors Committee had not met yet which has had a strain on the vendors.

Dalpe stated that he received email from Nathalie Granados indicated she would not be able to continue her chairship and that the Board should move forward with filling that position.

Community Relations Committee

Brown stated that this committee is trying to set a regular meeting time for the semester when they can expect full quorum.

Human Resources Committee

Mao stated that the first meeting will be at end of September.

Elections Committee

No report.

Rules Committee

Husary reported that the committee is working on a live recording policy for the Board.

Finance Committee

Saadeh reported that this committee hasn't met yet this semester but plans to shortly. He added that the 08/09 budget was approved and the committee will try to hold a meeting next week to review the 4th quarter reports and prepare those for the Board.

Master Plan Committee

No report.

OSPLD Representative

No Report.

Student Fee Advisory Committee

Brown stated that this committee has not met and that he is pushing for the members to set up a meeting.

VII. Managing Director's Report

Library Project

Dalpe stated that the CCSC is working with the library to move resources on campus to the Student Center. He added that the temporary computer lab, which is expected to be open around September 15th, will be managed by Bookstore staff and should help meet the need for computer access on campus while the library is closed. He stated that café 101 will begin to be open until 10:00 p.m. to accommodate the library changes as well. He added that there is discussion in keeping the plaza space open until 1:00 a.m. and that staffing would be provided by the library to accommodate the late night student population and while that aspect is still being worked out, the library's 24hr service will be extended until November 1st.

CSU Information Security Audit

Dalpe reported that this audit would include all departments that have a direct reporting relationship with the university. He stated that the CCSC has until Friday of this week to do this,

but staff will probably not be able make that deadline. He stated that the audit would most likely begin around the 22nd and would take 4-6 weeks to complete.

LCL Restroom Renovation

Dalpe reported that the preliminary designs are finished and that the CCSC is looking at alternate designs to get a comparison on the design of the gender-neutral portion and footbaths. He stated that staff is working on designs and then the project bid will go out and once the Board reviews the bids and determines the scope of this project, the construction of the first bathroom should be late this semester.

DPS Charges

Dalpe reported that the Board has requested a meeting with Dr. Saffold regarding this issue and is hoping to set up a meeting with her late this semester.

Pyramid 1

Dalpe reported that currently, the plans require the roof be redone in the fashion it was done originally which means from a wood base. He stated that the design engineers have gone back to State Fire Marshall to get approval of the drawings and the projects but in the field upon the inspection, the approval of this could change, so the CCSC is trying to circumvent that by getting written approval in advance.

LCL Restaurant

Dalpe reported that the project is nearing completion, however there was a delay in obtaining the right paneling for this area, which has turned out to be an extensive delay so the contractor is looking at alternate ways of getting the paneling.

VIII. Announcements

Brown announced that there would be reception for the opening in the Art Gallery tonight.

Dalpe announced that the Alumni Association would hold an event in Pub from 4:00 p.m. to 7:00p.m.

Shah announced that Rack'n'Cue would hold an open house from 6:00 p.m. to 9:00p.m.

IX. Adjournment

The meeting was adjourned at 10:52 a.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary, Student Center Governing Board

Date