



STUDENT CENTER GOVERNING BOARD
April 2, 2009

The Student Center Governing Board at San Francisco State University held a **meeting on Thursday, April 2, 2009, at 9:30 a.m. in the Delmy Rodriguez room.**

<u>Members Present</u>		<u>Members Absent</u>	
John Saadeh	Guy Dalpe	Kit Bomar	Jackie Mendez
Derek Aitken	Raul Amaya		
Sam Brown	Dr. Linda Buckley		
Tyler Cornfield	Paloma Dudum-Maya		
Dr. Will Flowers	Edwin Johnson		
Sokhom Mao	Dalington Nwaokoro		
Don Scoble	Rebecca Toporek		
<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>	
Paul Hererra	Neha Shah	Coby Obiesie	Natalie Franklin
Aimee Barnes	Mary Keller		

Recording Secretary: Natalie Christou

- i. The meeting was called to order by Saadeh at 9:40 a.m.**
- ii. The agenda for the meeting of April 2, 2009. Approved as amended.**
 - **Add “event discussion” under the Community Relations committee report**
 - **Add Academic Qualifications to the Managing Director’s report**
- iii. The minutes from the meeting of March 5, 2009. Tabled.**
- iv. Public Comment-**

Keller introduced herself and brought the Board up-to-date on the marketing and promotion of the upcoming referendum vote, scheduled for April 27 and 28, 2009. She reported that the referendum committee had decided on logos and banners, and announced that the referendum t-shirts had been received. She reminded the Board that the Student Center, AS, and Campus Recreation were all working together on this project. She stated that information about the referendum will be available in Malcolm X Plaza today, and a sheet of frequently asked questions would be ready by Monday, April 6. *Keller showed the committee mock-ups of the promotional items.* **Keller** reported that the publicity department had a banner, postcards, buttons, and flyers to advertise the referendum vote, and mentioned that there are two big events

planned: a BBQ and a movie night to help raise student awareness about the project and issues around it. She explained that the voting for the referendum would be held online, and reiterated that the vote is scheduled for April 27 and 28, 2009. She noted that all Student Center promotional materials are being developed using a neutral context that encourages students to exercise their vote, and added that during tabling there would also be a wheel of fortune game at the information tables. She reminded the Board that the referendum committee meets twice a week, and that people were welcome to attend.

Toporek entered at 9:45 a.m.

Mao asked if there was a separate budget for the ads for the referendum.

Keller replied that there was a separate budget, but small. She explained that the people involved would put in the funds that they could, and that the Student Center Publicity Department purchased the banners, while Campus Recreation purchased the t-shirts.

Dalpe commented on the marketing sessions attendance, noting that **Brown** and **Cornfield** had been in attendance on some of the meetings.

Saadeh thanked **Keller** for her time.

Brown introduced **Coby Obiesie** to the Board.

Obiesie noted that he was a member of BSU, and the Iota Phi Theta fraternity, and informed the Board that Brown and Gold Week would be taking place from April 6 to April 10. He stated that next Friday, April 10, 2009 is the 26th anniversary of the Golden Ball, and it will be held in Jack Adams Hall. He mentioned that the organization wanted to prolong the time of the ball, and explained that they would like the after-hours fee to be waived. He emphasized that this was a very important event, and that many people were expected to attend, therefore a longer ball would be more fun and draw more people.

Dalpe informed **Obiesie** that the Board would need the organization to prepare a sheet that shows the revenue and expenses of the event for the consideration of the fee waiver.

Brown noted that Obiesie had approached him about this issue, and he had encouraged **Obiesie** to speak to the Board before the event took place, to make them aware of this item for future meetings.

Obiesie mentioned that about 90 people had attended the event last year for the 25th anniversary, and that had caught many people's attention through the stories told and pictures taken, not to mention the publicity through the dorms and Facebook invitations, and this year the expected attendance would be around 150-200 people.

Flowers commented that he was pleased to hear that there was successful outreach and activities in the dorms.

Saadeh thanked **Obiesie**, and encouraged him to bring all necessary information regarding the fee waiving process to the next Board meeting.

Dalpe asked **Obiesie** to e-mail the information to him as well.

I. Chair's Report

1. Rec and Wellness Center

Keller took down the names of Board members who wanted referendum t-shirts and exited at 9:54 a.m.

Saadeh reported that he had been meeting every two weeks with AS representative, campus rec representatives, and Dr. Saffold. He noted that these groups had come to an understanding that if the referendum passes, the Student Center would be running the rec and wellness center.

Dalpe added that at the last meeting there was information indicating that there will be two different layouts of the building that will be looked at over the next few months.

Mao asked if the new building would be replacing the annex.

Saadeh replied that it would be on the same property.

Dalpe noted that the building would replace the library annex but not until construction on the main library is complete. He also stated that the design does not impact the new Children's Campus.

Toporek mentioned that the library reconstruction had begun again, but cautioned the Board to remember that if the library got delayed again, future projects could be held and impacted. She asked them to remember that in the plans for the rec and wellness center.

Mao asked if the police department would remain in the same location.

Saadeh replied in the affirmative.

Dalpe reminded the Board that the rec and wellness meetings are designed for reaching an understanding between the Student Center, campus rec, and AS to see how the three auxiliaries will work together on this project. He assured the Board that other details will surface later, such as the unique structure of operation within the center.

Flowers asked when the voting on the referendum would take place.

Dalpe replied that voting would take place online on April 27 and 28, 2009.

2. Meeting with President Corrigan

Saadeh reminded the Board that an e-mail had been sent to the Board members requesting potential ideas for agenda items for the meeting with President Corrigan. The meeting has yet to be scheduled, since an agenda would be needed first. He mentioned that only one response had come in from the e-mail request, from **Brown**, and the item was to discuss DPS fees. He encouraged Board members with other input to come forward as soon as possible so that the

agenda can be set and the meeting can be scheduled. He added that he would e-mail the other items under consideration for the agenda to the Board members.

Mao asked if this was an annual meeting that **Saadeh** was setting up.

Saadeh replied that the Governing Board used to meet with President Corrigan every semester, although in recent years that meeting has not occurred, and he would like to try and revive that practice.

Buckley suggested that it would be nice to get President Corrigan's opinion on the rec and wellness center project.

Saadeh noted that the rec and wellness center was going to be an item on the agenda, and that he had wanted to ask president Corrigan how he sees the Student Center's role in the project. He mentioned that another thing they had wanted to ask him was if the bookstore would remain in the Student Center building. He explained that across the street from Holloway is now part of University Campus, and there is a proposal to build something out there and the bookstore could potentially move out there and leave the Student Center.

Scoble noted that at this point the new building is an idea, nothing solid, as it involves major changes to the campus.

Buckley suggested that it would be nice to have the students Board members talk to President Corrigan about the budget, and get his reading on what will happen in the Fall '09 semester.

Toporek pointed out that, regarding the DPS fees, the Board members should be as clear and focused on what we want from President Corrigan as possible, since DPS fees are mainly Dr. Saffold's area. She emphasized that the Board should make sure to ask the correct questions so that we do not get referred back to Dr. Saffold about the issue right away.

Cornfield asked if the agenda item ideas should be e-mailed to **Saadeh**.

Saadeh replied that all agenda item ideas should be e-mailed to the Governing Board secretaries, and they would pass the information along to himself and **Dalpe**.

Flowers suggested that the Board also schedule a meeting with Dr. Saffold, talk with her, and then bring any items to discuss from that meeting to President Corrigan as well. He added that an item to discuss would be how the economy is impacting the Student Center's Master Plan.

3. Committee meeting times

Saadeh emphasized how important it is for the committee chairs to set meeting dates ahead of time, and to check with secretaries.

Toporek noted that it would be helpful to post the regularly scheduled dates of all of the meetings for everyone to see, and she mentioned that she was looking to join another committee.

Dalpe stated that a list of all meeting times will be prepared as soon as all of the chairs have confirmed a regular meeting time.

II. Pilipino American Collegiate Endeavor Waiver Request F'08 Charges

Saadeh noted that the organization representatives were not present, but that he had requested a profit and loss statement from them for when they attend the meeting.

Buckley noted that they had not shown up to the Board meetings before.

Toporek reminded the Board that they had been present at the last meeting, but they had been unable to present their information due to timing issues.

Saadeh stated that they had requested that their agenda item be moved up last meeting, but it had been moved to this meeting. He added that they had made an effort, but it is hard for students to schedule time around their classes. They would be given one last chance to present at the next Board meeting.

Tabled.

III. Committee Membership

Mao announced that the Finance committee is looking for another member, and that it would be nice to have another student Board member on the committee.

Dudum-Maya announced that the Master Plan committee, regularly scheduled on the second Thursday of every month at 11:00 a.m. was looking for one additional member.

Carmen Narciso expressed her opinion that the Vendor Services committee needed more participation from students and staff.

Saadeh noted that **Jackie Mendez**, chair of the Native American Mural committee, had requested that he add Gabriel McGahan, Mario Flores, and Frank Kellum to the her committee in her absence.

Move to accept Gabriel McGahan, Mario Flores, and Frank Kellum for the Native American Mural committee. Moved by Aitken. Seconded by Scoble. Motion passed.

Cornfield stated that the names of the members he wished to add to the Rules committee were Danny Plum, Jordon Jo, Scott Davis, Eila Shargh, and that they were all students.

Move to approve Danny Plum, Jordon Jo, Scott Davis, and Eila Shargh to the Rules committee. Moved by Scoble. Seconded by Aitken. Motion passed.

Dalpe asked all of the chairs to get their new members contact information to the Governing Board secretaries as soon as possible.

IV. CCSC Employee Retirement Contribution Rate

Herrera reported that this item had been passed by the Human Resources committee back when **Mao** was the chair. He explained that the Student Center had conducted an external and internal

analysis, and compared this auxiliary's contribution rate to the Bookstore and the AS contribution rate. The Bookstore contribution rate to its employee retirement plan was found at 16.5% with employees contributing 5% themselves, and the AS contribution rate at 12.5% to the employees retirement plan. The Student Center, however, has a contribution rate of 11.5%. **Herrera** explained that the Student Center contributes into a 403b, a defined contribution plan, but that some of the employees in the Student Center contributed to a defined benefit plan. Defined benefit plans mean that employees get a set amount once you retire based on your age, years of service, and your highest salary from the last three years. The Student Center's bargaining unit employees in maintenance and operations are part of a defined benefit plan, where the Student Center contributes a flat amount of \$2/hour towards their retirement. He emphasized that with the Student Center's defined contribution plan, when an employee retires only have a set amount of money, and what they have will have to last them for the rest of their lives, and when it runs out, it runs out. The defined benefit plan, on the other hand, the money keeps coming in for the rest of their lives and can be passed on to their beneficiaries once the employee passes on. The Human Resources committee is asking to increase the Student Center's 403b defined contribution plan rate up from 11.5% to 12.5% to be comparable to the other auxiliaries contribution rate. **Herrera** added that raising the contribution rate now would be good timing, as there had been no merit or pay increases this year, and this would help maintain good relations with the employees. He gave them documents which outlined the changes to the internal policy, and a second portion of documents that addressed the retirement health policy, which had already been approved by the Board a year and a half ago, to switch to the CalPers health plan. The rates seen in the document were approved by the Board but never implemented into any policies, so he had combined that proposal with the contribution rate proposal, and he asked the members to look at this second document as is, unless a member had more input regarding the proposal.

Dalpe clarified that the motion should approve the additions to the section 7.6 of the Human Resources policy manual for the Student Center to include a 12.5% contribution, or the motion should approve the additions to the section 7.6 of the Human Resources policy manual for the Student Center while leaving the retirement contribution at the same rate, 11.5%.

Aitken asked if Human Resources had checked with other Student Centers to see if the 12.5% contribution rate is common.

Herrera replied that he had, and it is a common rate.

Flowers clarified that employees could pass on their benefits for family members.

Herrera replied that this was an option that the CalPers retirement plan offered.

Saadeh asked if the Student Center retirement plan was through CalPers.

Herrera replied that the Student Center offered CalPers health benefits, not retirement benefits.

Flowers asked why the Student Center didn't offer CalPers retirement plans.

Herrera explained that it was mostly a costs issue, but that the Human Resources committee will be conducting a review to gauge employee opinions on the plans in the near future. He noted that most employees were not interested in the CalPers retirement plan when it was brought up last,

while some employees in the Student Center did not want to make it required that employees choose the CalPers retirement plan.

Aitken indicated that this increase of the contribution rate had not come before the Finance committee, and he asked if it had been budgeted for.

Dalpe stated that it depends on when the Board says the new rate is effective. If the rate is not retroactive but takes effect on April 15 payroll then there are sufficient dollars in the benefits budget to cover the cost.

Herrera added that the cost would be no more than \$10,000 per year.

Move to approve the additions to the section 7.6 of the Human Resources policy manual for the Student Center to include a 12.5% contribution rate and to adopt the changes to the language. Moved by Aitken. Seconded by Toporek.

Motion passed, with one abstention.

Dalpe mentioned that the Board would need to recognize **Shah** and the Vendor Services members as a part of the Board for this closed session, and a motion would have to be made.

Move to accept Shah and the Vendor Services committee members to attend the closed session part of the agenda. Moved by Mao. Seconded by Dudum-Maya. Motion passed.

V. Closed Session- a) Personnel b) Leases

The committee entered into closed session at 10:30 a.m.

The committee resumed the meeting at 12:04 p.m.

Linda Buckley, Don Scoble, Darlington Nwaokoro, and Sam Brown exited at 12:04 p.m.

Quorum was lost at 12:04 p.m.

VI. Vendor Requests- Menu Additions- Café 101 (A)- Tabled.

VII. Committee Reports- Tabled.

VIII. Managing Director's Report

1. LCL Restaurant
2. Referendum Marketing
3. Pyramid Amphitheatre
4. Academic Qualifications

Dalpe reported that a letter had been sent out regarding the Academic Qualifications.

IX. Announcements

Barnes asked if members had been approved to the Native American Mural committee. She added that the Cesar Chavez celebration had been a success, and that the Community Relations committee was moving forward on meeting with the Pacific Islanders Club for their upcoming celebration.

Cornfield noted that all of the food at the meeting is recyclable or compostable, and he offered to dispose of it.

X. Adjournment

The meeting was adjourned at 12:07 p.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary

Date