



**STUDENT CENTER GOVERNING BOARD**  
**17 May 2007**

The Student Center Governing Board at San Francisco State University held a special meeting on **Thursday, May 17, 2007 at 9:30 a.m. in the Delmy Rodriguez Room.**

<u>Members Present</u>		<u>Members Absent</u>	
Lily Cortez	Guy Dalpe	Linda Buckley	Meredith Duke
Derek Aitken	Kit Bomar	Maire Fowler	Nathalie Granados
Asella Donovan-Blood	Cindy Morales	Evelyn Hooker	Jackie Husary
Mirishae McDonald	Don Scoble	Hector Jimenez Cardenas	
Rebecca Toporek			

<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>	

Recording Secretary: Rachel Damiano

- i. The meeting was called to order by Cortez at 9:46 a.m.**

Changes to the Agenda for the meeting of May 17, 2007:

- Table "I. Meeting and Events Coordinator Position (A)" until the next Board meeting.

- ii. Agenda for the meeting of May 17, 2007. Approved as amended.**
- iii. Public Comment- None**

**I. Meeting and Events Coordinator Position (A)- Tabled**

**II. Vision Care Program (A)**

**Donovan-Blood** stated that since the Student Center has changed to CalPERS the vision care program, previously a part of the Center's Kaiser contract is no longer available. **Paul Herrera**, the Human Resources manager, prepared a breakdown for the Human Resources Committee of program options provided by VSP, a vision care program available through Kenan & Associates. By including the Center in a pool purchasing program available to the California K-12 school system this program can provide better benefits for the employees than the Center's previous coverage at very reasonable rates. She informed the Board that an additional benefit is that VSP is accepted at more eye doctors and the employees can get new frames every year instead of every other year. The provider covers \$100.00 for contact lenses, \$15.00 less than the previous provider, but people still felt the new provider was more beneficial. The Human Resources Committee reviewed three plan options available

through VSP and is recommending option C and is to the Board for approval.

**Motion to approve the VSP, Plan option “C” as the Vision Care Program for eligible Student Center employees. Moved by Donovan-Blood. Seconded by Morales.**

### *Discussion*

**Bomar** informed the Board that they did not provide a more detailed information sheet because the one distributed at the Human Resources Committee contained confidential information and was collected after the discussion.

**Motion passed by consensus.**

### **III. Second Reading of the 2007/2008 Budget (A)**

**Dalpe** provided a brief summary of the changes that were proposed to the budget during the first reading. Of key importance was the proposed revisions to the Repair & Replacement Fund where a negative balance projected in the Fund by 2011 was improved to a positive \$990,000 after a number of projects were removed from consideration. He noted that this difference in the Repair & Replacement fund has no impact on the ending fund balance for the Revenue Fund or the Campus Operations Fund.

He stated that a change in the Campus Operations fund was to add additional funding back to the scheduling full-time position, increasing the allocation from \$37,000 to \$44,000. This increase will allow for revising the position description to include additional responsibilities. He indicated that the HR Committee was currently reviewing the position and hoped to change the title and fill the position during the summer.

Under the Campus Operations Fund Capital Equipment Account he noted that a proposed \$9,500.00 had been added to begin work on improving the sound dissipation qualities of the Depot entertainment area.

Continuing with the discussion from the first reading regarding the purchase of four LCD screens totaling \$8,000.00, he asked if members wanted to continue with the option to replace the projectors with these screens. He noted that the projectors cost \$1,500.00 and the LCD screens cost \$2000.00, creating an initial \$2,000.00 impact on the budget to replace the projectors. Over time this negative impact is offset by the longer life of the LCDs and the elimination of having to purchase replacement projector bulbs at a cost of \$500.00 each. He further noted that though there was a recognized cost benefit over time for the LCDs, There was no data currently available that provides guidance on how well this new medium would meet the presentation needs of the users. He suggested that If the Board wanted to continue with the replacement, a purchase of one LCD screen and two projectors would allow time to evaluate how well this change in presentation capability is received. This would also reduce the budgeted allocation for these purchases by approximately \$3000.00.

He reiterated that major changes in projects (above) result in a net gain in the Repair and Replacement Fund; there was no impact in the Revenue Fund, and the proposed changes in the Campus Operations Fund provides for total expenditures of \$4,932,519. The net from Operations goes from a negative \$409,357.00 to negative \$417,339.00 for an additional net loss of \$7,982.00.

**Dalpe** asked what direction the Board wanted to go in. **Cortez** replied that she felt doing what he suggested would work best.

**Scoble** asked what the Student Center is proposing to do with the small amount allocated for sound dampening in the Depot entertainment area.

**Dalpe** agreed with **Scoble's** assessment that the \$9,500 being proposed was not a very significant allotment but noted that staff is pursuing some simple preliminary solutions such as, a glass wall separation between levels and sound proofing materials on concrete walls in the Recreation and Dining area.

**McDonald** stated that **Vernon, Noel** and **Dalpe** were looking at several options and the cheapest, most efficient option would hopefully not cost more than approximately \$10,000.

**Cortez** stated that the Board add the money to the budget because they have had a lot of complaints in the last year regarding the issue with sound on those lower levels.

**Toporek** commented that she feels the data proves that the dampening would make an impact.

**Dalpe** added that staff is working with Charles Salter & Associates, the Sound Engineering Firm that designed the sound dampening system in Jack Adams Hall.

**Bomar** commented about how conscientious the Student Center has been about matching the CSU budget in regards to compensation increases and that we are very close to it. He stated that the CSU budget for next year shows 4.7 with a 3% General Salary Increase (GSI), and a 1.7 pool for lagging considerations, where they are trying to assess various classifications and bring them up to some comparable level with similar positions outside of the CSU. He expressed concern with the language in the budget's footnotes that implies that we're headed for a 4% compensation increase and wanted to correct any misinterpretation from the staff. **Dalpe** responded that he had reworked the footnote and the numbers in the revised budget to show an increase that will match the increase by the CSU.

**Dalpe** pointed out that note 11 was rewritten since the first reading at the committee level based on the additional dollars put back in the budget for the Scheduling position. The note now reads that there is a 4.94% increase for the year, including a 4.7% compensation increase for staff and a 2.1% for student employees.

**Dalpe** stated that the Student Center would monitor what the CSU employee increases are, and match that. He stated that everyone will get 3% and then 1.7% will be reserved for trying to increase classifications that are identified by the CSU for an additional allotment.

He continued that the represented employees would get a General Salary Increase of 3.64%, and at the end of this year the Student Center will review what compensations have been across the CSU for similar classifications, compare our status to that, and make adjustment accordingly for the following year.

**Motion to approve the second reading of the 2007/2008 Budget with the indicated changes through the presentation. Moved by Aitken. Seconded by McDonald.**

*Discussion*

**Dalpe** added that on the projects for Repair and Replacement Fund, the items that have been removed are marked with quotations and a note has been added that indicates that they are not included in the total. He commented that there was a discussion about whether or not to remove the projects completely or leave them and make an additional note that indicates that they were being considered at some point. He proposed that the Board keeps the items on the budget with a note. **Cortez** stated that that would be best.

**Toporek** asked if there was a liability issue regarding the lighting upgrades that will not be included in the budget for the year. **Dalpe** replied that there would not be an issue with the interior and commented that the exterior of the Malcolm X Plaza could be lit better to benefit the building, but current lighting is a sufficient levels and does not present a liability issue.

**Motion passed.**

**IV. Announcements- None**

**V. Adjournment**

The meeting was adjourned at 10:24 a.m.

Respectfully Submitted,

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Guy Dalpe, Executive Secretary, Student Center Governing Board

Date