



**CESAR CHAVEZ
STUDENT CENTER**
San Francisco State University

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STUDENT CENTER GOVERNING BOARD
Thursday, June 7, 2007

The Student Center Governing Board at San Francisco State University held a meeting on **Thursday, June 7, 2007 at 9:30 a.m. in the Delmy Rodriguez Room.**

<u>Members Present</u>		<u>Members Absent</u>
Derek Aitken	Hector Jimenez	Kit Bomar
Lily Cortez	Mirishae McDonald	Cindy Morales
Guy Dalpe	Don Scoble	
Jackie Husary	Asella Donovan-Blood	
Meredith Duke	Maire Fowler	
Nathalie Granados	Linda Buckley	
<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>
Suzanne McNulty		

Recording Secretary: Rachel Damiano

i. The meeting was called to order by Cortez at 9:36 a.m.

Changes to the minutes from the meeting of May 3, 2007:

- Add “iv. attendance.”
- Move “V. Student Organization Event Charges (A)” to “III. Student Organization Event Charges (A).”

ii. Agenda for the meeting of May 3, 2007. Approved as amended.

Changes to the minutes from the meeting of May 3, 2007:

- Add “dereks alst name”
- Move “evelyn not on list”

iii. Minutes from the meeting of May 3, 2007. Approved as amended.

iv. Minutes from the meeting of May 17, 2007. Approved by consensus.

v. Public Comment

I. Chairs Report

1. Attendance Report

We are keeping attendance 24 hours in advance unless emergency

Hooker important to note comm. Mtgs, emergency canceled no quorum

2. mid year retreat, date location, computer lab

send another email, 24th more popular

3. computer lab

lili taking long time- temp location just to begin program, t143, rosa parks d

Jackie done

Guy next summer

Hooker room sizes, will it accommodate, lili no not all important to get some in

Dalpe suggest refer to master plan and bring back rec at board meeting

II. ECO Students – Kiosk Proposal (I)

Ryan Carney update on composting project and future steps, , was proposed last march, waste audit and approve phase I, completed phase one, waste audit, trash to land fill, only 18 actual trash, organics being composted, phase ii, replace plastic food ware with compostable food ware, phase 3 recycles, bins, pilot station, surveys, found majority would be willing to divert waste, obstacles plastics, leading to contamination of green bins, move into phase two and three, waste audit of student center, loading dock reconfiguration new bins and education and compostable foodware,

Resolution move student center, consider cost increase for vendors, ask approval to increase prices a little, help city reach diversion goal by 2010,

Reiterate the plastics biggest issue, three bins, moving plastics into compostable easier to for students,

Fowler asked the price variance between

Susan did survey big discrepancy, changes, weren't able to get price list to get before meeting, contract together get a reduced cost, mtg happen to know cost increase, willing to do a survey with students for cost increase

Scoble foundation has food vendors also,

Susan composting program in this building, currently going into land fill,

Fowler, what committee,

Have you spoken Nathalie, yes

Lili go through next vendor mtg

Dalpe suggested create reso and rework at committee level and then to board where it might be reworked again, timeline, survey cant take place until fall semester, looking at October/nov, like to see general acknowledgement of phase one that the staff and eco students have done, impact of moving to phases for consideration

Fowler good job, dalpe, important wanted to green the building, good to see the vision possible,

III. Student Center Dental Plan (A)

Paul hererra currently contracted with guardian insurance for dental their rents increase significantly over past few years, medical and vision three tier, dental has four tier plan, empl, plus spouse, children and spouse, and family, little more expensive, not group coverage, were able to keennan and associates, buy in with school districts to drop price, ppo delta dental, sim to unv plan but does not have ortho for adults only with children, no adult utilizing that benefit, 200 cleaner max rather than 1500, savings for

464 with five miles, increase in choices empl would have for dentists, 99 percent that they will except delta,

fowler what is the annual maxim,

services beyond, whatever goes above 1500 employee pays out of pocket, rates are locked in until dec 2008, last time health cost, another increase, 8000 per year savings, downside not ortho coverage, had 50plus person covered in plan

dalpe committee level did review this, proposing go with the 2000 max per year total cost 20-,000, additional discussion switching programs, some have already paid and have to pay additional, should that be the case, cover those additional deductibles for the transition, committee was in favor and recommended that

motion to approve the recom of the hr comm. For delta dental plan.

IV. Meeting and Events Coordinator Position (A)

Updated job description replacing the title of the scheduling, changes made, grayed out additions, stricken out will be removed from description, rec to hr committee to accept the changes and the title and they did, and understand staffing of that area currently staffed

by three students, one staff person and two students, recomm by hr committee to job description and replace its title in order of importance of hiring

Motion to approve the meeting event job description,

Lili hiring still committee, same process n

Dalpe not as involved don't need broad of search, number of ppl will be more staff oriented, quicker process, discussed in detail in committee, report informing the board intent of hr to move forward with hiring process for this position as soon as poss to be in conjunction. Do again because number of ppl involved

V. LCL Restaurant and Exhaust Stack (A)

Dalpe received one bid for exhaust stack came in by internal successful low bid for interior, 600,000, contractor aware of cap, worked with us to reduce scope, mechanical side of project being seen as difficult mech firm in orig bid refused to put in bid for second review, find another mech firm, couldn't find bid, just for mech 305,000, looked at unv staff, mehc looked at it, general contractors looked at it, cant figure out, higher than except, options: board keep in mind to change it, on the table, critical point, interest in moving forward in creating a space with in bldg

Fowler email regarding soul food, overbid, unclear if the exhaust stack for interior, and if soul food relocated, time to replace, not as much a demand

Dalpe outlying stack designed to provide new exhaust for asian, approval by state fire marshall, approved reconnecting existing exhaust, temp soln, until new created, 2 years ago, no movement, happy increase makeup air, sig amnt of draw within rest space, still have other plan that location up to current code.

Aitken non cooking food services

Dalpe create rest type space, future finish outside, coffee shop contract through cable car coffee, orig occupy west plaza, compl with any type of food with current vendors competing with them.

Fowler mentioned at retreat having a whole foods, healthy natural foods sold, non cooking/competing

Hooker asked asian vendor temp opening from fire marshall, how long does it last, resp of student center to bring up to code

dalpe no stated deadline,

hooker if fire dept have exhaust working what position of student center

dalpe determine right now

Husary wondering reason why cant pay for getting the project done, not in budget? Just done want to do it, better to go through major capital outlay

Dalpe req of csu, limiting factor, they determine diff req of what is major and minor outlay project, more than 400,000 want to be more involved,

Husary csu diff than foundation

Scoble what is the threshold,dalpe 400,000

Scoble not coming in at 400, going to be major cap, a lot longer

Dalpe have to get on the csu master plan

Scobel time frame

Dalpe 6 months to two years

Scoble whats prob that the project will end up costing

Fowler have to address, contracting through vendor, repaying to them, contractors bid higher

Dalpe total too high for asia express to take on, and vendor take on something that will create competition, cont additional auditing and overview, successful?

Cortez doesn't know what ste

Husary any way to send back toMP get recommendation from them

Motint to refer the lcl back to master plan

Discussion

Dalpe quick turn around on inside on 376,000 make quickly get contractor moved in, time critical, MM this meeting is her last meeting, or any member chair of master plan

Cortez can chair of board held

Dalpe yes can elect

Fowler can get back to contractor

Evelyn approve that phase

VI. Managing Directors Report

1. West Plaza Project

Revised completion date july 11, extend because found that there was not a completed design for how mech units would sit on roof, deisgn work outside of orig bid, change order coming though 35,000 for change order, reducing it to 25, 000, advised contractor to go through with work, completed installing steel, connecting mech units, project done well

fortunate orig time frame four month period, extended 8 months, successful without additional costs, construction management, 18 weeks, orig cost 38,000 now at 63,000, architectural admin increased. Loan working out, other costs out of annual budget. Anticipating grand opening at beg of semester.

2. Pyramid I Amphitheatre- see above

3. Commencement Day

Successful busy, surprised stayed late and a lot of ppl, quieter in rec and dining area did not do as well,

4. LCL Restaurant- see above

5. Time and Attendance Upgrade

Dalpe time clock does not work taking opp to computerized timeclock system through cronoz, will cost 23,000 this year and then 3000 a year for maintineace and training after that, looked at seridian and adp, would have cost over time more that what kronos will cost, seridian pc based inev and cost higher

VII. Committee Reports

1. Master Plan

2. Community Relations

Proving goodies to students all that is avail, stress relief from health center, event, may 14
16, 20 staff helped with

Last comm. Reln mtgs, mid year retreat review staff board and dpt resp, looking as discussionf or board for annual events with student cont to structure how board participates, how to structure for success

a. Filipino Mural Celebration

b. Cesar Chavez Celebration

3. Finance

4. Human Resources- No Report

5. Rules

a. Arts Acquisition Policy Review

Husary finite space, criteria for taking on arts projects, mechanism to address any concerns with any acquisition, focus policy on all art work not just murals, highlight procedure for doing murals, met two days ago, written in policy by Monday, have another mtg Tuesday at three board expecting policy asap, gets approved the july mtg

Barnes acknowledged doing a lot of work on document and time, and congratulated on leadership, time to navigate contact any staff or committee before the approval

Husary invited any members to the meetings

6. Vendor Services

a. West Alcove Proposals Review

7. Arts- Native American Mural Project

Comm. Meet alt artists new process, starting over, toby linwood he lives in Oregon, phone tag,

8. Arts- Palestinian Mural Project

Husary may 21 gups met with p[res Corrigan was presented with new sketch with out key and Handala, didn't see a problem with sketch as long as arts policy was completed, wants to see, anogartion on nov 2nd, wants to seesketch iwht policy approved comm. And board in july and celebrating it in nov

Barnes board consider the chair ships in transition lead the native crucial to get it going and enogartion now, notion chairships to solidify

9. Audit-

VIII. Announcements

Cortez mentioned for retreat email spec items to discuss at midyear retreat, barnes losing chairships, support this summer,

IX. Adjournment

The meeting was adjourned at 11:09 a.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary, Student Center Governing Board

Date

