



**CESAR CHAVEZ
STUDENT CENTER**
San Francisco State University

1650 Holloway Avenue • San Francisco, CA 94132 • Office (415) 338-1044 • FAX (415) 338-1738

STUDENT CENTER GOVERNING BOARD
April 24, 2008

The Student Center Governing Board at San Francisco State University held a meeting on **Thursday, April 24, 2008 at 9:30 a.m. in the Delmy Rodriguez Room.**

<u>Members Present</u>		<u>Members Absent</u>	
Lily Cortez	Guy Dalpe	Kit Bomar	Kevin Mikami
Derek Aitken	Sharef Al-Najjar	Rebecca Toporek	
Sam Brown	Linda Buckley		
Will Flowers	Nathalie Granados		
Jackie Husary	John Saadeh		
Don Scoble	Joicy Serrano		
<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>	
Edina Bajraktarevic	Aimee Barnes	Jessie Beven	

Recording Secretary: Lori Hostetter
Minutes Prepared By: Lori Hostetter and Natalie Christou

- i. The meeting was called to order by Cortez at 9:39 a.m.**
- ii. Agenda for the meeting of April 24, 2008. Approved as amended.**
 - Add “Discussion of May 1, 2008 Board Meeting” to agenda as item I-3.
- iii. Public Comment-**

Jessie Beven introduced himself to the Board as an AS representative to explain why AS has returned the billed portion of the DPS invoice without payment. He expressed their concern that there is no justification for this charge because there is not a clear formula that explains how the charge was calculated or how the charge was divided amongst the auxiliaries. He urged the Board to reconsider their approach and demand a clear formula that explains the DPS charges before collecting payment for the DPS fee from the auxiliaries.

I. Chair’s Report
1. Assoc. Students Response to Invoice for DPS Charges

Cortez stated that she would like to clarify that the agenda for the Governing Board meetings are posted seven days in advance and that AS has not responded to Board’s position on the DPS fees prior to this meeting.

Saadeh asked **Beven** if AS had expressed their concern for a clear formula to the administration themselves.

Beven responded that AS had expressed their concern to the administration and that the response that AS received was that the administration would send the bill in its entirety to SCGB and that the three auxiliaries, SCGB, AS and the Bookstore, would have to devise a formula to divide it.

Al-Najjar entered at 9:46 a.m.

Brown stated that with the lack of response from AS and the Bookstore, the Board resolved to divide the bill based on last year's fees and bill the auxiliaries. He expressed his concern that AS might face a debt as a result of this fee.

Cortez clarified that she had attempted to schedule meetings with the auxiliaries, however, AS and the Bookstore had not yet responded. She added that this situation has been an issue for several years now, and that the auxiliaries were aware of this charge being assessed again this year, which is why AS and the Bookstore had budgeted for this fee, to some degree, according to her understanding from the executive director of AS.

Beven stated that the executive director of AS recommended that the Board should send the invoice back without payment until a clear formula is provided. He added their position is to reach a long-term solution, which involves a clear understanding of the DPS fees.

Cortez expressed her concern that AS currently has three representatives on this Board and if the representatives are not reporting back, those members should be held accountable for this miscommunication.

Al-Najjar suggested that a long-term solution should be the primary focus.

Husary expressed her feeling that SCGB and AS should work together to resolve this issue regarding the DPS fee. She thanked **Beven** on behalf of the Board.

Cortez stated that there was a lot of miscommunication between the auxiliaries and SCGB. She noted that she wanted the Board to know that she had requested a meeting with Dr. Saffold, AS and the Bookstore. She added that she took the initiative to try to schedule a meeting for all involved because no one else was and added that this issue involves everyone.

Scoble interrupted **Cortez** to ask for clarification on the Board's policy regarding video recording of the Governing Board meetings.

(A member of the public was noticed video recording the Board meeting.)

Cortez clarified that it was the Board's right, as instructed by legal council, to deny video recordings of the meetings. She added that this issue was decided upon with a motion not to allow video recordings.

**Motion to Recess at 9:54 a.m. Moved by Scoble. Seconded by Buckley.
Motion passed.**

Granados entered at 9:56 am

The Board held a brief discussion with the member of the public regarding video recording the meeting. The member of the public was asked to please respect the Board's policy and refrain from video recording or the Board would be forced to have them removed from the meeting for causing a disruption to the meeting.

The meeting resumed at 10:03 a.m.

Saadeh asked what the next step with the DPS fees would be.

Cortez responded that once SCGB receives something official from AS, then it would be on the following Board agenda as an action item.

2. Sacramento Trip- In Opposition to State's Proposed Budget Cuts for the CSU

Cortez reported that the student center provided 275 lunches for students of SF State who attended the protest.

Al-Najjar thanked **Cortez** and **Dalpe** for their efforts in orchestrating the delivery of the second half of the lunches, since only half made it with the buses by mistake. He reported that SF State filled five buses for the protest and City College filled fifteen.

Brown inquired about the speeches that had been given during the protest.

Al-Najjar responded that he had been impressed by those who spoke and stated that overall the event was inspiring.

Serrano entered at 10:06 a.m.

The member of the public began video recording the Board meeting again.

Cortez asked the member of the public to please respect the Board's policy and refrain from video recording.

The member of the public refused.

Cortez asked the member of the public to please refrain from video recording the meeting or the Board will be forced to have them removed from the meeting for causing a disruption to the meeting.

Bomar entered at 10:08 a.m.

DPS Officers removed the member of the public from the Board meeting for causing a disruption to the meeting.

3. Discussion of May 1, 2008 board meeting

Dalpe addressed the issue of having quorum given the planned student walkout protesting the CSU budget cuts.

The Board responded that quorum would be met for the May 1st, 2008 meeting, with the exception of a few members.

II. Committee Membership- Rules (A)

**Motion to approve Edward Escamilla as a new member of the Rules committee.
Moved by Scoble. Seconded by Aitken.**

Husary commented that **Escamilla** is very active in La Raza and that she was excited to work with him.

Granados noted that **Escamilla** took initiative in leadership roles and was looking forward to working with him.

Motion passed.

III. First Reading- 2008/2009 Budget

Flowers stated that the member of the public has agreed not to video record, and will sit through the meeting.

Bajraktarevic presented the 2008 / 2009 budget proposal. She acknowledged **Dalpe** and Eleanor Callado for their hard work as well as the Finance Committee for working diligently on preparing the budget. She outlined the table of contents in the proposed budget packets and noted that the presentation would cover only overall budget information. She informed the Board that there would be some content that would not be covered by the presentation but would be available to members at their request. She summarized the figures for last year's Fund Balances on both Revenue Fund side and On Campus Operation side. She itemized all accounts making up the Revenue Fund and explained amounts in each for proposed budget year 2008/2009. She emphasized the Center would be requesting the same amount in Fee Revenue for the proposed year as it has for the current Fiscal year. She reported that the Student Center owed \$14.7 million for the bond used to renovate the Center, and that the Student Center is maintaining its obligation to pay the bond off. **Bajraktarevic** went into detail on each of the items on the On Campus Operation side. For the Revenue component, she covered Fee revenue, Operating revenue and Interest and trends for each. She explained that the 13% increase in operating revenue was reflective of the change in the accounting of the rental revenue received from two Student Center vendors, and pointed out that the effective operating revenue increase from year to year is closer to 3%. For the Expense side, she covered Operating Equipment, Capital Equipment and Payroll related expenses. She summarized the major increases in expenditures, covering audit fees, travel, auxiliary business services as well as staff development. **Bajraktarevic** pointed out the addition of a part time position in the ROMC area for a Fund and Resource developer. She

continued by discussing the Student Center anticipated Major Projects for 2008 / 2009, including mural plaques, LCL restroom build out, Pyramid I repair, as well as furniture replacement.

Barnes asked if the current murals and Native American mural project was included in that information.

Cortez replied in the affirmative.

Bajraktarevic noted that the main thing to look at from the 10-year projection is that the fee return is steady and the revenue fund peaks and drops, meaning that a fee increase can be expected in 10 years. She moved onto materials that were not included in the budget packet, including proposed changes. She listed the proposed changes for the current year as an addition of the 20,000 dollars grant in ROMC, and an ABS increase of 16, 000 dollars.

Flowers asked if ABS fees were being raised because they had moved and the Student Center was now being required to pay a portion of their rent for the space they occupy in the Pacific Plaza Building.

Bajraktarevic explained that this is a major component for why their fees for services had gone up. She added that this is supposed to be a temporary charge for one or two years and that ABS is expected to return to their prior campus location.

Bomar added that every possible potential space on campus was explored and the temporary relocation of ABS is because no other space on campus is available to them currently.

Cortez asked what had happened to the space ABS had previously occupied.

Bajraktarevic explained that the prior location will be under renovation and repair.

Cortez asked if it would it be easier for the Student Center to hire someone else for the time being.

Bomar explained that they were involved in a huge part of the Student Center and its systems, not just the day to day processing the requirements of the system, the financial audit at end of year, the three year audit, and all of their other services they provide, but they also carry a lot of responsibility and know all of the university procedures.

Dalpe added that one portion of the first costs increase is the new audit requirements that we have to meet to answering and reviewing the process, which is part of what we pay for.

Buckley exited at 11:06 a.m.

Barnes noted that one of the reasons why the Multicultural Center wants to do more fundraising is to become less reliant on Student Center, and asked what the Board would like to see from additional fundraising money in the next 10 years.

Cortez stated that she would definitely like to see the student fees return to a lower number.

Bomar thanked **Bajraktarevic** and the Finance committee for preparing the budget and expressed his opinion that **Barnes** has great ideas for these opportunities that we could pursue in the future. He mentioned that the state is going to have a 14.3 billion dollar deficit and this would affect next year's budget cuts, and he cautioned that cuts are inevitable and the while the impact is indirect on the Student Center if it starts to affect enrollment, then our enrollment projections are shifted. He suggested that close cooperation with auxiliaries, including the Bookstore, would be a wise decision. He agreed that there should be less reliance on the fee revenue and stated that there should be a plan to balance with what is likely to happen and other back up strategies for planning for budgets.

Bajraktarevic agreed that the Student Center should start developing a strategic plan.

Brown asked when the Bookstore's lease would end.

Dalpe replied that it would end in 2018 or 2020.

Brown commended **Saadeh** for his work as Finance committee chair and the budget.

Motion to approve the first reading of the 2008/2009 budget. Moved by Brown. Seconded by Serrano. Motion passed.

IV. Announcements

Brown announced that the Filipino mural celebration would be held at 6:30 p.m. He added that BSU is organizing the Malcolm X celebration for May 7-8, including the unveiling of original mural.

Granados announced that **Cortez** was nominated for a student leadership award.

Cortez announced that **Granados** was also nominated for a student leadership award.

Dalpe added that **Husary** was also nominated for a student leadership award.

The board congratulated them.

Dalpe announced that the art gallery had a new show, and it was opening at 5:00 p.m.

Flowers mentioned that since the library is closing down it might affect the flow of the homeless population and direct it towards the Student Center. He noted that we are looking at what we could do with the city homeless and criminal justice to talk about how to handle that shift.

Bajraktarevic noted that the demolition is starting April 24, 2008 and the 24-hour computer lab would be shutting down before or on the week of finals.

Bomar added that there is a website that covers construction updates. He asked what kind of displaced homeless population **Flowers** was referring to.

Flowers explained that they are enrolled students who are homeless for whatever reason, and the library has been very cordial with them and we're working with the city to figure out a solution for them.

Cortez announced that the HR committee is in need of a Chair. She emphasized that more dedication from students is asked when they are serving on the board, as she could no longer take up new committees herself. A strategic plan needs to be developed. She announced that on Tuesday, May 6, 2008 at 4:00 p.m. in ROMC there would be a mixer with AS for their new appointees to mingle with the board members.

Barnes announced that next Tuesday, April 29, 2008 from 12-1 p.m. in the Rosa Parks there was a workshop on board leadership, and she encouraged students to attend.

V. Adjournment

The meeting was adjourned at 11:33 a.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary, Student Center Governing Board

Date